

Message Text

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ACTION SCA-01

INFO OCT-01 EA-09 ISO-00 PPTE-00 VO-03 SCS-05 SIG-02
MMO-04 /025 W

-----100618Z 108751 /11

P 100602Z MAY 77
FM AMEMBASSY TOKYO
TO SECSTATE WASHDC 7573

UNCLAS SECTION 1 OF 3 TOKYO 6767

FOR SCA, VO, PPT, SCS, EA

E.O. 11652: N/A
TAGS: CGEN, APER, ABUD
SUBJECT: CONSULAR PACKAGE - FY 1979

EMBASSY SUBMITS HEEWITH 6 SCHEDULES REQUESTED IN REPAIR.
CONSULAR WORKLOAD SCHEDULE I: IMMIGRANT VISAS, TOKYO, JAPAN.
SCHEDULE I - FY - 1976 FY - 1977 FY - 1978 FY - 1979
ACTUAL ESTIMATE ESTIMATE ESTIMATE
IMMIGRANT VISAS 10/1/76 TO 10/1/76 TO 10/1/77 TO 10/1/78 TO
9/30/76 9/30/77 9/30/78 9/30/79

GEOGRAPHIC BUREAU
COUNTRY AND POST
1. IV'S ISSUED 1,310 1,312 1,312 1,312
2. IV'S REFUSED 16 16 16 16
3. TOTAL IV CASES
CASES 1,326 1,328 1,328 1,328
MAH-HOURS UTILIZED
AMERICAN OFFICERS:
4. FULL TIME PERMANENT 479 486 484 484
5. TEMPORARY DETAIL 0 0 0 0
6. PIT (LOCALLY HIRED) 0 0 0 0
7. SUB-TOTAL AMERICAN
OFFICERS MAN HOURS 479 486 484 484
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LOCAL
8. FULL TIME
PERMANENT 6,882 6,865 6,976 6,976
9. TEMPORARY DETAIL 0 0 0 0
10. PIT 0 0 0 0
11. SUB-TOTAL LOCAL
MAHOURS 6,882 6,865 6,976 6,976

12. TOTAL IV MAN-

HOURS	7,361	7,351	7,460	7,460
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PCT OF TOTAL IV CASES

REQUIRING:

13. USE OF INTERPRETER 30 PERCENT

14. THIRD COUNTRY CHECK 30 PERCENT

EXPLANATION - SCHEDULE I:

ITEM #4. 25 PERCENT OF GROSS MAN-HOUR OF AN OFFICER ONLY.

ITEM #8. BASIS OF ESTIMATION OF NET MAN-HOUR - 242 WORKING

DAYS - 24 DAYS AVERAGE LEAVE) / 8 - 1,744 HOURS. 3.5 LOCALS

ASSIGNED TO IV. HELP FROM NIV NECESSARY FOR BOAT CASE

REFUGEE PROCESSING.

SCHEDULE II - NON-IMMIGRANT VISAS:

15. NIV'S ISSUED 321,749 463,923 510,315 561,346

16. NIV'S REFUSED 4,004 4,204 4,414 4,635

17. TOTAL NIV

CASES	525,753	468,127	514,729	565,981
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MAH-HOURS UTILIZED

AMERICAN OFFICERS:

18. FULL TIME

PERMANENT	7,471	7,667	7,853	7,853
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19. TEMPORARY DETAIL	0	0	0	0
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20. PIT (LOLCALLY

HIRED)	0	0	0	0
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21. SUB-TOTAL AMERICAN

MAH-HOURS	7,461	7,667	7,853	7,853
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22. FULL TIME

PERMANENT	28,105	28,783	29,648	29,648
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23. TEMPORARY DETAIL	0	0	0	0
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24. PIT	0	0	0	0
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25. SUB-TOTAL

LOCAL	28,105	28,783	29,648	29,648
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MAN-HOURS

26. TOTAL NIV	35,576	36,450	37,501	37,501
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MAN-HOURS

27. NIV FEES

COLLECTED	7,602
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28. BORDER CROSSING 0

CARDS FY--76

29. CREW LIST VISAS 3,068

FY-78

30. NAMES OF CREW LIST

VISAS FY-76	86,349
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31. INTERVIEWS 10 PERCENT

32. USE OF INTERPRETER

(OF TOTAL NIV CASES INTERVIEWED) 2 PERCENT

33. THIRD COUNTRY CHECK 0.089 PERCENT

EXPLANATION-SCHEDULE II:

ITEM #15. ACTUAL INCREASE IN FY-1976 IS 4 PERCENT, BUT 11
PERCENT INCREASE IN FIRST SIX MONTHS OF FY-77.
ESTIMATION FOR FY-78: PLUS 10 PERCENT

FYA79: PLUS 10 PERCENT

ITEM #18. 4.75 OFFICERS - 784 HOURS LOST DUE TRANSFER TRAVEL
DURING FY-76.

ITEM #22. 17 LOCALS. FY-76 FIGURE REFLECTS 416 HOURS
SICK LEAVE.

SCHEDULE III- SPECIAL CONSULAR SERVICES:

34. AMERICAN CITIZEN

DEATHS	69	58	60	60
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35. ESTATE/PROPERTY

CLAIMS	33	29	30	30
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36. NOTARIALS	14,763	14,549	14,600	14,600
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37. WELFARE/

WHEREABOUTS	523	401	400	400
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38. ARRESTS	57	43	44	44
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39. SEAMEN & SHIPP-

ING	1,014	919	915	915
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ACTION SCA-01

INFO OCT-01 EA-09 ISO-00 PPTE-00 VO-03 SCS-05 SIG-02

MMO-04 /025 W

-----100705Z 109321 /11

P 100602Z MAY 77

FM AMEMBASSY TOKYO

TO SECSTATE WASHDC PRIORITY 7574

UNCLAS SECTION 2 OF 3 TOKYO 6767

40. OTHER AGENCY

SERVICES	4,393	5,883	5,900	5,900
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41. TOTAL SCS

CASES	20,852	21,914	22,000	22,000
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MAN-HOURS UTILIZED:

AMERICAN OFFICERS

42. FULL TIME					
PERMANENT	2,535	3,430	3,450	3,450	
43. TEMPORARY					
DETAIL	16	60	50	50	
44. PIT	0	0	0	0	
45. SUB-TOTAL					
AMERICAN					
MAN-HOURS	2,551	3,490	3,500	3,500	
LOCAL					
46. FULL TIME					
PERMANENT	12,474	12,219	12,200	12,200	
47. TEMPORARY DETAIL	4	14	13	13	
48. PIT	0	0	0	0	
49. SUB-TOTAL					
LOCAL	12,478	12,233	12,213	12,213	
50. TOTAL SCS					
MAN-HOURS	15,029	15,723	15,713	15,713	
51. TREASURY					
CHECKS	60,680	49,627	49,600	49,600	

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EXPLANATION-SCHEDULE III

ALTHOUGH NOT REQUESTED IN SCHEDULE III, THE FOLLOWING
FUNCTIONS REQUIRED CONSIDERABLE FULL TIME LOCAL MAN-HOURS
AND SOME AMERICAN MAN-HOURS AS FOLLOWS:

DEPOSITIONS - 9 CASES REQUIRED 15 MAN-HOURS DURING FY-76

12 CASES REQUIRED 19 MAN-HOURS DURING 10/1/76

TO 4/30/77

PRISON VISITS - 57 VISITS REQUIRED 140 AMERICAN MAN-HOURS AND

38 LOCAL MAN-HOURS DURING FY-76. 39 VISITS

REQUIRED 68 AMERICAN MAN-HOURS AND 10 LOCAL

MAN-HOURS DURING 10/1/76 TO 4/30/77.

FOREIGN VISA ASSISTANCE - 849 CASES.

IMMIGRATION PROBLEMS - ARRIVAL IN JAPAN WITHOUT PROPER

VISAS, CHANGE OF STATUS, ETC.) 383 CASES.

SCHEDULE IV - CITIZENSHIP AND PASSPORT SERVICES:

52. PPT APPLICATIONS 4,534 4,800 5,000 5,000

EXECUTED.

53. PPT APPLICATIONS 0 0 0 0

EXAMINED.

54. FEE PASSPORTS 4,532 4,000 5,000 5,000

ISSUED.

55. NO-FEE PPTS 1,242 1,250 1,250 1,250

ISSUED.

56. PPT'S AMENDED OR 1,893 1,900 1,900 1,900

EXTENDED

57. NEW REGISTRATION

APPLICATIONS 411 410 410 410

58. REPORTS OF BIRTH	1,042	1,050	1,050	1,050
59. WITNESS TO MARRIAGE	594	550	550	550
60. WAIVER OF PASSPORTS	18	20	20	20
61. SUB-TOTAL PASSPORT				
CASES	14,266	14,780	15,240	15,240
62. IDENTITY CARDS				
ISSUED	66	60	60	60
63. TOTAL PASSPORTS				
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CASES	14,332	14,840	15,240	15,240
64. FULL TIME				
PERMANENT	2,421	2,400	2,400	2,400
65. TEMPORARY DETAIL	0	0	0	0
66. PIT (LOCALLY HIRED)	0	0	0	0
67. SUB-TOTAL AMERICAN	2,421	2,400	2,400	2,400
LOCAL				
68. FULL TIME				
PERMANENT	13,747	13,750	13,700	13,700
69. TEMPORARY DETAIL	0	0	0	0
60. PIT	0	0	0	0
71. SUB-TOTAL LOCAL				
MAN-HOURS	13,747	13,750	13,700	13,700
72. TOTAL PPT				
MAN-HOURS	16,168	16,150	16,100	16,100
73. AMERICAN				
REGISTERED 3/31/77	14,195			
74. OFFICIAL	608			
75. NON-OFFICIAL	12,750			

EXPLANATION - SCHEDULE IV

DUE TO THE LARGE NUMBER OF MARRIAGE CASES (594 CASES IN FY-76), GENERAL CONSULAR SERVICES UNIT ASSUMED FUNCTION FROM THE PASSPORT UNIT. THEREFORE, MARRIAGE CASE MAN-HOURS ARE COMPUTED IN THE SCS MAN-HOURS TOTAL

SCHEDULE V - CONDITIONS AND JUSTIFICATIONS: FY 1976

HOURS GAINED	AMERICAN	0	LOCAL	0
OVERTIME	0		0	
DETAILS IN	0		0	
HOURS LOST	48		0	
DETAILS OUT	0		0	
STAFFING GAPS	365		357	
PROLONGED LEAVE	0		416	
AMERICANS:	VISAS	SCS	PPT	GENERAL
76. AUTHORIZED				
6/30/76	5	1	1	2 () 9

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(') INCLUDES CONGEN BUT NOT SECRETARY)

77. AUTHORIZED

3/31/77 5 1 1 2 9

78. FILLED

3/31/77 5 1 1 2 9

INCREASE/DECREASE:

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ACTION SCA-01

INFO OCT-01 EA-09 ISO-00 PPTE-00 SCS-05 VO-03 SIG-02

MMO-04 /025 W

-----100632Z 108911 /11

P 100602Z MAY 77

FM AMEMBASSY TOKYO

TO SECSTATE WASHDC PRIORITY 7575

UNCLAS SECTION 3 OF 3 TOKYO 6767

	VISAS	SCS	PPT	GENERAL	TOTAL
79. REQUIRED BY 1978	0	0	0	0	0
80. REQUIRED BY 1979	0	0	0	0	0
LOCALS:					
81. AUTHORIZED 6/30/76	21	7	8	0	36
82. AUTHORIZED 3/31/77	21	7	8	0	36
83. FILLED 3/32					
83. FILLED 3/31/77	21	7	8	0	
36					

INCREASE/DECREASE:

84. REQUIRED FY 1978 0 0 0 0 0

85. REQUIRED BY 1976 0 0 0 0 0

SCHEDULE VI - FEDERAL BENEFITS, FRAUD, ETC.:

A. FEDERAL BENEFIT ACTIVITY:

NUMBER OF SSA REIMBURSED:

AMERICAN - NONE LOCAL - NONE

HOURS WORKED BY OCCUPANTS OF THESE POSITIONS ON WORK

OTHER THAN FEDERAL BENEFITS:

AMERICAN - NONE LOCAL - NONE

HOURS WORKED BY REGULAR (NON-REIMBURSED) CONSULAR EMPLOYEES

ON FEDERAL BENEFITS:

AMERICAN - 81 LOCAL - 3,091

B. FRAUD INVESTIGATIONS

OUTSIDE INVESTIGATIONS

1. NONE DONE. THERE ARE NO OUTSIDE FRAUD INVESTIGATIONS

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CONDUCTED BY EMBASSY PERSONNEL. THE INS OFFICER IN CHARGE
STATIONED AT THIS EMBASSY CONDUCTS SUCH FRAUD INVESTIGATIONS
AS MIGHT BE RELATED TO INS ACTIVITIES SUCH AS ORPHAN
PETITIONS, POSSIBLE FRAUDULENT MARRIAGES, VERIFICATION
OF OCCUPATIONAL SKILLS AND EXPERIENCE, ETC.

C. U.S. CITIZENS IN JAIL 3/31/77 -- 17

D. SERVICES FOR INS -- NONE

THERE IS AN INS OFFICER STATIONED AT THIS EMBASSY.

E. LOS OF NATIONALITY CASES (INCLUDING RENUNCIATIONS)

-- 35.

F. FOUND PASSPORT CASES PROCESSED - 106

G. CONSULAR AGENTS - NONE

H. CONSULAR STAFFING PATTERN FOR POST:

CONSULAR OFFICER - EST. GRADE 0 - 2 -- 1

CONSULAR OFFICER - EST. GRADE 0 - 4 -- 1

CONSULAR OFFICER - EST. GRADE 0 - 5 -- 1

SCS

CONSULAR OFFICER - EST. GRADE 0 - 6 -- 1

PPT AND CITIZENSHIP

CONSULAR OFFICER - EST. GRADE 0 - 3 -- 1

VISA

CONSULAR OFFICER - EST. GRADE 0 - 6 -- 3

VISA

SECRETARY - EST. GRADE S - 6 -- 1

FSL BREAKDOWN OF CONSULAR STAFFING PATTERN FOR PASSPORT

AND SPECIAL CONSULR SEVICES BRANCH:

NO. OF POSITION	POSITION CLASS	TITLE
1	FSL-2	CONSULAR SPECIALIST
1	FSL-3	PPT AND CITZ SPECIALIST
1	FSL-4	PPT AND CITZ SPECIALIST
1	FSL-4	CONSULR SPECIALIST
3	FSL-5	CONSULAR ASSISTANT
3	FSL-5	PPT AND CITZ ASSISTANT
1	FSL-6	CONSULAR ASSISTANT
1	FSL-6	PPT AND CITZ ASSISTANT
1	FSL-8	CONSULAR CLEARK

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2 FSL-8 PPT AND CITZ CLERK

FSL BREAKDOWN OF CONSULAR STAFFING PATTERN FOR VISA BRANCH:

1	FSL-3	VISA SPECIALIST
3	FSL-4	VISA SPECIALIST
3	FSL-5	VISA ASSISTANT
5	FSL-6	VISA ASSISTANT
1	FSL-6	SECRETARY
2	FSL-7	VISA ASSISTANT
6	FSL-8	VISA CLERK

TOKYO METROPOLITAN PASSPORT OFFICE FORECAST ISSURANCE
OF OVER 700,000 JAPANESE PASSPORTS THIS YEAR BY ALL
OFFICES WITHIN OUR DISTRICT AND PREDICT 60 PERCENT OT VISIT
HAWAII, GUAM AND CONTINENTAL U.S., WE FORESEE INCREASE
IN WALK-IN VISA SEEKERS AS FEES FOR COMPLETING VISA
FORM AND OBTAINING VISA VIA TRAVEL AGENTS HAVE RISEN
CONSIDERABLY. EMBASSY STAFFING CONSIDERED ADEQUATE TO
COPE WITH ANTICIPATED POSSIBLE WORKLOAD INCREASE.

I. PROBLEMS UNIQUE TO POST:

EMBASSY TOKYO IS THE CENTRAL CLEARANCE HOUSE OF VIETNAM
BOAT COASES. MORE THAN 500 REFUGEES INCLUDING BOAT CASES
HAVE BEEN PROCESSED AND MOVED FROM JAPAN FOR RESETTLEMENT.
THERE ARE A TOTAL OF 309 REFUGEES CURRENTLY IN JAPAN
WITH MORE EXPECTED TO BE RESCUED BY JAPANESE SHIPS BEFORE
THE MONSOON AS JAPANESE SHIPS PLY HEAVILY NEAR VIETNAM
WATERS.
SHOESMITH

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Sent Date: 10-May-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01-Jan-1960 12:00:00 am
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1977TOKYO06767
Document Source: CORE
Document Unique ID: 00
Drafter: n/a
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D770163-0973
Format: TEL
From: TOKYO
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t19770573/aaaackzv.tel
Line Count: 410
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: 99fc4497-c288-dd11-92da-001cc4696bcc
Office: ACTION SCA
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
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Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 04-Nov-2004 12:00:00 am
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2578386
Secure: OPEN
Status: NATIVE
Subject: CONSULAR PACKAGE - FY 1979 EMBASSY SUBMITS HEEWITH 6 SCHEDULES REQUESTED IN REPAIR. CONSULAR WORKLOAD
SCHEDULE I: IMMIGRANT VISAS, TOK
TAGS: CGEN, APER, ABUD
To: STATE
Type: TE
vdkgvwkey: odbcc://SAS/SAS.dbo.SAS_Docs/99fc4497-c288-dd11-92da-001cc4696bcc
Review Markings:
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22 May 2009
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